

3rd STEP DECISION

Case Number: _____	Date received by Office of Employee Relations (Determination Attached): _____
Date Decision issued:	Superintendent/Designee: _____
<i>Step 3 decision to be personally delivered or mailed certified mail, return receipt requested.</i> Date mailed or delivered: _____ Name of person delivered to (if applicable) _____ Signature: _____	

STEP 4 APPEAL¹

<i>(To be submitted to the Office of Employee Relations within 10 working days of receipt of Step 3 decision or date Step 3 decision was due, whichever is earlier. Attach copies of all documents related to grievance.)</i>
For Contract Grievance: The New York State Police Investigators Association refers this grievance to arbitration. <i>(Attach statement of the issue being referred to Arbitration)</i> Date submitted: _____ Signature of President/Designee: _____
For Non-Contract Grievance: The Step 3 decision is appealed for the following reason(s): _____ _____
Date Submitted: _____ Grievant: _____

¹ Appeals of Contract Grievances submitted to Arbitration must be signed by the President of NYSPIA or his designee.