

STEP 3 - APPEAL

(To be submitted to the superintendent within 10 working days of receipt of Step 2 decision or date Step 2 decision was due, whichever is earlier. Attach copies of all documents related to grievance.)

The decision at Step 2 of the grievance described above is unsatisfactory.

The following issues have not been resolved:

Date Submitted: _____ Grievant: _____
Note: If this is a contract grievance the appeal at this step may be submitted only by the President of the PBA or his designee.

President/Designee: _____

3rd STEP DECISION

Case Number: _____	Date received by Office of Employee Relations (<i>Determination Attached</i>): _____
Date Decision issued: _____	Superintendent/Designee: _____
<i>Step 3 decision to be personally delivered or mailed certified mail, return receipt requested</i>	
Date mailed or delivered: _____	
Name of person delivered to (if applicable): _____	
Signature: _____	

STEP 4 - APPEAL

(To be submitted to the Office of Employee Relations within 10 working days of receipt of Step 3 decision or date Step 3 decision was due, whichever is earlier. Attach copies of all documents related to grievance.)

For Contract Grievance: The PBA of New York State Troopers, Inc. refers this grievance to Arbitration (*Attach statement of the issue being referred to Arbitration.*)

Date submitted: _____
Signature of President/Designee: _____

For Non-Contract Grievance: The Step 3 decision is appealed for the following reason(s):

Date Submitted: _____ Grievant: _____

Appeals of Contract Grievances submitted to Arbitration must be signed by the President of the PBA or his designee.